



ਫੋਨ ਨੰਬਰ : 01874-221463, 221264

ਫੈਕਸ : 01874-221463

# ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਇੰਜੀਨੀਅਰਿੰਗ ਅਤੇ ਟੈਕਨਾਲੋਜੀ

(ਪੰਜਾਬ ਸਰਕਾਰ ਦੁਆਰਾ ਸਥਾਪਿਤ)

(ਨੈਸ਼ਨਲ ਬੋਰਡ ਆਫ ਐਕਰੀਡੇਸ਼ਨ ਦੁਆਰਾ ਐਕਰੀਡੇਟਿਡ)

ਪੋਸਟ ਬਾਕਸ ਨੰ.: 13, ਗੁਰਦਾਸਪੁਰ (ਪੰਜਾਬ)-143 521

ਹਵਾਲਾ ਨੰ. B.C.E.T. G.A. No. 1534-1536

ਮਿਤੀ...15/6/13

1. The Principal Secretary,  
Technical Education & Industrial Training, Punjab,  
Mini Secretariat, Sector 9, Chandigarh.
2. The Principal Secretary  
or his/her representative not below the rank of Joint Secretary  
Department of Finance, Govt. of Punjab,  
Civil Secretariat, Chandigarh.
3. The Director,  
Technical Education & Industrial Training, Punjab,  
Takniki Shiksha Bhawan,  
Plot # 1, Sector 36-A, Chandigarh.

Subject : **26<sup>th</sup> meeting of Finance Committee of BCET, Gurdaspur to be held on 19.6.2013 at 11:00 AM.**

Enclosed herewith please find agenda of 26<sup>th</sup> meeting of Finance Committee of this college scheduled to be held on 19.6.2013 at 11:00 AM under the chairmanship of the Principal Secretary, Technical Education & Industrial Training, Punjab in his office Mini Secretariat, Sector 9, Chandigarh.

You are, therefore, requested to make it convenient to attend the same.

Encls. As above.

  
PRINCIPAL

**Beant college of Engineering & Technology, Gurdaspur  
( Established by Govt. of Punjab )  
Gurdaspur (Punjab) 143521**

**AGENDA FOR THE  
26<sup>TH</sup> MEETING OF FINANCE COMMITTEE  
TO BE HELD ON 19.6.2013 AT 11.00 A.M.**

**VENUE:**

**Office of the Principal Secretary,  
Technical Education & Industrial Training ,Punjab  
Mini Secretariat, Sector-9  
Chandigarh ( U.T.)**

## CONTENTS

| Item  | PARTICULAR                                                                                                                                 | PAGE# |
|-------|--------------------------------------------------------------------------------------------------------------------------------------------|-------|
| 26.1  | Confirmation of the minutes of 25th meeting of Finance Committee held on 26.6.2012                                                         | 01    |
| 26.2  | To report action taken on the decision of 25th meeting of Finance Committee of Beant College of Engg. & Tech, Gurdaspur.                   | 2-10  |
| 26.3  | Budget estimate for the year 2013-14.                                                                                                      | 11-30 |
| 26.4  | To report the conduct of audit of annual accounts for the financial year 2011-12.                                                          | 31    |
| 26.5  | To approve the reimbursement of medical expenses claimed by Sh. Shiv Singh, Tech.-II for the treatment of his wife.                        | 32    |
| 26.6  | To approve the increase in existing rate of interest from 8.00% to 8.60% on Contributory Provident Fund of the college employees.          | 33    |
| 26.7  | To approve the enhancement of financial power of Principal for the purchase of items for the college                                       | 34    |
| 26.8  | To approve the re-construction of approach road and college main gate check post after dismantling of earlier boundary wall of the college | 35    |
| 26..9 | Creation of one post of Lab Superintendent                                                                                                 | 36    |

|       |                                                                                                                             |       |
|-------|-----------------------------------------------------------------------------------------------------------------------------|-------|
| 26.10 | To approve the release of arrear revision of pay scale of faculty staff working on contract basis joined after January-2006 | 37    |
| 26.11 | Regarding write-off old vehicles and purchase of new vehicle                                                                | 38    |
| 26.12 | To approve the enhancement of existing fee structure of the college.                                                        | 39    |
| 26.13 | To approve for the Establishing of funds(Corpus, Faculty, Equipment replacement and Maintenance) under TEQIP Phase –II.     | 40    |
| 26.14 | To approve Budget estimate for the year 2013-14 for Polytechnic Wing established under NABARD Scheme at BCET, Gurdaspur.    | 41-44 |
| 26.15 | To approve Non-Teaching posts for Beant College Polytechnic Wing.                                                           | 45    |
| 26.16 | Any Other Item with the permission of the chair.                                                                            | 46    |

**Item No. 26.1      Confirmation of the minutes of 25<sup>th</sup> meeting of Finance Committee held on 26-06-2012.**

The 25<sup>th</sup> meeting of Beant College of Engineering & Technology, Gurdaspur was held on 26-06-2012 in the office of the Principal Secretary, Technical Education & Industrial Training , Punjab , Chandigarh. The minutes of the meeting were circulated to all the members vide this office letter No.BCET/Acctts/2012/1996-98 dated 19-07-2012. No comments were received (Copy of minutes of meeting is placed at Annexure -I at page No. 1-5 for confirmation please ).

| Item No.<br>26.2 | To report action taken on the decisions of 25 <sup>th</sup> meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur. |                                                                                                                                |                                                                                                                  |                     |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------|
|                  | Item #                                                                                                                                      | Subject                                                                                                                        | Decision taken                                                                                                   | Action taken        |
|                  | 25.1                                                                                                                                        | Confirmation of the minutes of 24th meeting of Finance Committee held on 19.5.2011                                             | It was resolved to confirm the minutes of 24th meeting of Finance Committee held on 19.5.2011                    | No action required. |
|                  | 25.2                                                                                                                                        | To report action taken on the decisions of 24th meeting of Finance Committee of Beant College of Engg. & Technology, Gurdaspur | The committee noted the action taken on the decisions of the 24th meeting of Finance Committee held on 19.5.2011 | No action required. |

|  |      |                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                             |
|--|------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | 25.3 | Budget Estimate for the year 2012-13 | <p>It was discussed in detail in the meeting and the budget of Amalgamated/Student Fund and Tuition Fee Accounts were approved as proposed by the college. College has made excess expenditure than the approved budget in these three Heads of Amalgamated fund. As advised by the committee, in future, the college will take care for the same. Further, it was advised by the committee to reduce the Development Fund Budget as Recurring/Contingencies Expenditure. The Library Books expenditure is to be deleted from this head and the same will be made from TEQIP Project Funds. It was further resolved that the new vehicle will not be purchased for the college, as and when the Transport Services are required by the college staff, the same is to be taken through outsourcing. It is further pointed out by the committee that very less</p> | <p>The modified budget was again put up before the DTE/IT, Pb and PSTE/IT, Pb, Chandigarh on file and same was approved and Budget for the financial year 2012-13 utilized accordingly.</p> |
|--|------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|  |  |  |                                                                                                                                                                                                                                                                            |  |
|--|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |  |  | <p>expenditure have been utilized from the Main/college fee account budget head in the last financial year and advised that Non-recurring expenditure should be reduced from Rs. 28.50 lac to Rs. 20.50 lac. The modified budget are placed below for approval please.</p> |  |
|--|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

|         | 25.4                                                                                                                               | To report the conduct of audit of annual accounts for the financial year 2010-11.                                                                                                                                 | The Committee noted the annual Account and audit report for the year 2010-11.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | No action required. |                           |  |    |                                                             |           |    |                                                               |         |    |                                                                                                                                    |         |    |                                                         |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------|--|----|-------------------------------------------------------------|-----------|----|---------------------------------------------------------------|---------|----|------------------------------------------------------------------------------------------------------------------------------------|---------|----|---------------------------------------------------------|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|         | 25.5                                                                                                                               | To approve the construction expenditure of Rs. 153.25 lacs from Development Fund instead of Amalgamated/students funds for the already constructed Auditorium Building at College Campus by PWD B & R, Gurdaspur. | <div>Item was approved as proposed &amp; the following Expert Committee was also approved for the final inspection of Auditorium Building.</div> <table><tr><th>S. N o.</th><th>Constitution of Committee</th><th></th></tr><tr><td>1.</td><td>Prof. &amp; Head Department of Electrical Engg.GZSCET, Bathinda</td><td>Chair man</td></tr><tr><td>2.</td><td>Prof. &amp; Head Department of Civil Engg.GNDEC, Ludhiana/Nominee</td><td>Mem ber</td></tr><tr><td>3.</td><td>Nominee of the Hon'ble Commissioner, Technical Education &amp; Indl. Trg. Pb. Chandigarh(Expert in the field of Electrical/Civil Works</td><td>Mem ber</td></tr><tr><td>4.</td><td>Estate Officer/Incharge( Maintenance of BCET, Gurdaspur</td><td>Mem ber</td></tr></table> | S. N o.             | Constitution of Committee |  | 1. | Prof. & Head Department of Electrical Engg.GZSCET, Bathinda | Chair man | 2. | Prof. & Head Department of Civil Engg.GNDEC, Ludhiana/Nominee | Mem ber | 3. | Nominee of the Hon'ble Commissioner, Technical Education & Indl. Trg. Pb. Chandigarh(Expert in the field of Electrical/Civil Works | Mem ber | 4. | Estate Officer/Incharge( Maintenance of BCET, Gurdaspur | Mem ber | As per decision taken in the meeting, the expert committee constituted for the inspection of the Auditorium Building has inspected the said building in the presence of PWD B & R, Gurdaspur representative and pointed out some discrepancies in construction work as well as given some suggestions. (copy of the inspection report is placed at Annexure-II page No.6) Till date, the PWD B & R , Gurdaspur has not removed the defects in the building. |
| S. N o. | Constitution of Committee                                                                                                          |                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                           |  |    |                                                             |           |    |                                                               |         |    |                                                                                                                                    |         |    |                                                         |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 1.      | Prof. & Head Department of Electrical Engg.GZSCET, Bathinda                                                                        | Chair man                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                           |  |    |                                                             |           |    |                                                               |         |    |                                                                                                                                    |         |    |                                                         |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2.      | Prof. & Head Department of Civil Engg.GNDEC, Ludhiana/Nominee                                                                      | Mem ber                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                           |  |    |                                                             |           |    |                                                               |         |    |                                                                                                                                    |         |    |                                                         |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3.      | Nominee of the Hon'ble Commissioner, Technical Education & Indl. Trg. Pb. Chandigarh(Expert in the field of Electrical/Civil Works | Mem ber                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                           |  |    |                                                             |           |    |                                                               |         |    |                                                                                                                                    |         |    |                                                         |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4.      | Estate Officer/Incharge( Maintenance of BCET, Gurdaspur                                                                            | Mem ber                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                     |                           |  |    |                                                             |           |    |                                                               |         |    |                                                                                                                                    |         |    |                                                         |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

|      |                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                               |
|------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 25.6 | Regarding installation of Gas Bank and LPG piping in the College Hostels                                                                     | The item was discussed in detail and resolved to install the Gas Bank & LPG piping in the five hostels one by one every year and the funds for the installation and said work in the college hostels are to be collected from the students through respective Hostel warden and the case is to be put up again in the next meeting for consideration. | As per decision taken in the meeting, it has been resolved in the meeting of the hostel wardens, that it is not possible to collect such big amount from the students for the purpose and suggested to utilized the fund from the hotel related fee (copy placed at Annexure-III page No.7 ). |
| 25.7 | To approve the increase in estimated project cost of under Construction Parking Shed constructed for parking of College Vehicles.            | Item was approved as proposed.                                                                                                                                                                                                                                                                                                                        | The decision taken in the meeting has been implemented. The construction work of parking shed for college vehicles is under process.                                                                                                                                                          |
| 25.8 | To approve the construction of approach road to the college after dismantling/reconstruction of existing boundary wall due to acquisition of | Item was approved as proposed and it was also suggested by the committee that the drawing of Main Gate check post is to be prepared from the reputed architecture and the design of the Main Gate check post should be dynamic.                                                                                                                       | As per decision taken in the meeting, the drawing of the college main gate Check Post has been got prepared and the construction of approach road is to be started after                                                                                                                      |

|  |  |                                                                                                      |  |                                                                |
|--|--|------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------|
|  |  | widening of<br>Amritsar to<br>Pathankot road<br>by the National<br>Highway<br>Authority of<br>India. |  | approval from the<br>College Building<br>& Works<br>Committee. |
|--|--|------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------------|

|  |       |                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                     |
|--|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | 25.9  | To approve the payment of 20% arrear of Revised Pay Scale of Teaching Staff.                                                                                                    | This item was Approved as proposed.                                                                                                                                                                                                                                                                                                                                                                                   | Decision implemented                                                                                                                                                                                                                                                                |
|  | 25.10 | To approve the restructuring of Teaching/Non-Teaching staff Posts.                                                                                                              | It was decided to put this item i.e. Teaching and Non-Teaching staff separately on the files to Govt. of Punjab for approval after taking into consideration of financial burden of these posts.<br><i>Consolidated</i>                                                                                                                                                                                               | As per decision taken in the meeting, the case for the restructuring of teaching/non-teaching posts sent on file to the Govt. of Punjab for consideration.                                                                                                                          |
|  | 25.11 | To consider the case for the getting of exemption for the depositing of Building Tax as per ordinance No.1/2011 issued by Excise & Taxation department, Punjab on January, 2011 | The item was discussed in detail and it was resolved that the payment of Building Tax due on 30.6.2012 is to be made to the Excise & Taxation Department to avoid the penalty. It was advised by the committee to put up the case for the getting of exemption for the depositing of Building Tax to the DTE/IT, Pb. Chandigarh, for further taking up the matter with the concerned department for the said purpose. | As per the decision taken in the meeting, the Building Tax deposited with the concerned department and the case for getting of exemption for the depositing of Building Tax has already been taken up with DTE/IT, Pb. Chandigarh.<br><b>Copy placed at Annexure-IV page No.8 )</b> |
|  | 25.12 | To approve the ratification of Addition of New Courses BBA & BCA at College Campus BCET,                                                                                        | Item was ratified as proposed                                                                                                                                                                                                                                                                                                                                                                                         | No action required.                                                                                                                                                                                                                                                                 |

|  |              |                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                         |
|--|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <b>25.13</b> | To ratify the decisions already taken by the Govt. of Punjab in respect of regularization the services of teaching/non-teaching staff and Promotions of technical supporting staff. | The item was discussed in detail and it was resolved that the cases of the college employees working on contract/Daily/ consolidated wages, whose services have already been regularized at the Govt. level and the cases of the recently promoted Technical Supporting staff is to be put up on single file separately to the Govt. of Punjab for consideration. | As per decision taken in the meeting, the cases of the concerned employees whose services have already been regularized/promoted has been sent on single file to the Govt. of Punjab for consideration. |
|  | <b>25.14</b> | To approve the ratification of Budget provision for the installation of 50 KW Solar Power System at BCET, Gurdaspur by Punjab Energy Development Agency, Chandigarh                 | Item was ratified as proposed.                                                                                                                                                                                                                                                                                                                                    | The 50 KW Solar Power System has been installed by the Punjab Energy Development Agency Chandigarh.                                                                                                     |
|  | <b>25.15</b> | To approve the creation of post of Cook-cum-Guest House Attendant                                                                                                                   | The item was discussed in detail and it was resolved that the said services are to be taken through service provider.                                                                                                                                                                                                                                             | The services of Cook-cum-Guest House Attendant are being taken through college hostels.                                                                                                                 |
|  | <b>25.16</b> | To approve the non-teaching posts for the Poly Wing Diploma Level Courses.                                                                                                          | The item was discussed in detail and it was resolved that the Services of 04 nos. Security Guards, 02 nos. of sweepers and 02 nos. of Malis should be engaged through service provider on D.C. rates.                                                                                                                                                             | Decision implemented                                                                                                                                                                                    |
|  | <b>25.17</b> | To Approve the budget estimates for the year 2012-                                                                                                                                  | The Budget for the financial year 2012-13 was discussed in detail and it was pointed out by the committee that an                                                                                                                                                                                                                                                 | The budget estimate of Poly Wing for the financial year                                                                                                                                                 |

|  |  |                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                  |
|--|--|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
|  |  | <p>13 for Poly Wing Established under NABARD Scheme at BCET, Gurdaspur.</p> | <p>expenditure of Rs.2.05 lac has been made under the head Building (Fencing Work) without the approval of the committee. In this regard, it is intimated that the newly constructed building of Poly Wing was occupied by the college to run the three year Diploma course and +2 school classes. At the time of occupation of the building, there was no boundary Wall in the said building. Keeping in view, the security of students, Machinery and Equipment etc. the college has spent Rs. 2.05 lacs for the construction of the boundary wall. The ex-post facto approval for the same may please be accorded . It was further decided by the committee to reduce the non-recurring expenditure from Rs. 68.50 lac to Rs. 40.00 lacs (Annexure-H) &amp; contingencies expenditure from Rs. 32.15 lac to Rs.10.00 lac (Annexure-I) and the same was made in the proposed budget. The modified budget is placed below for approval please.</p> | <p>2012-13 as approved utilized accordingly.</p> |
|--|--|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|



**TEM NO.26.3**

**Budget estimate for the year 2013-14.**

The Budget estimates for the year 2013-14 are proposed keeping in view the requirement of the civil works , development and addition of equipment in various laboratories of the departments as per the requirement of study schemes, research activities, recurring expenditure like salaries including contingencies etc.

The details of receipts, expenditure and proposed budget estimates are given in the succeeding pages.

**PROPOSED SUMMARY OF RECEIPT & PAYMENT OF AMALGAMATED/STUDENT  
FUND  
FOR THE YEAR 2013-2014 (Rs. IN LACS)**

**Expected Receipts & Payments during 2013-14**

| <b>R e c e i p t s</b>                                                |  | <b>(Rs.)In lacs</b> |   | <b>Payments</b> |                                                            | <b>(Rs.) In lacs</b> |               |
|-----------------------------------------------------------------------|--|---------------------|---|-----------------|------------------------------------------------------------|----------------------|---------------|
| i) Students Fund is to be received from the students                  |  |                     |   | 1               | Contingencies Expenditure<br>Detail attached at page No.14 |                      | 43.20         |
| <b>Batch-2010 :</b><br>556 x 4138/- = 23,00,728-00                    |  | 23.00               |   |                 |                                                            |                      |               |
| <b>Batch-2011 and 2012 &amp; 2013</b><br>1597 x 5400/- = 86,23,800-00 |  | 86.23               |   |                 |                                                            |                      |               |
| ii) Opening Balance as on 01-04-2013                                  |  | 8.74                | 2 |                 | Non Recurring Expenditure Detail<br>attached at page No.14 |                      | 10.00         |
| iii) Expected Bank Interest during the year 2013-14                   |  | 39.52               | 3 |                 | Corpus Fund<br>Detail attached at page No.14               |                      | 200.00        |
| iv) FDR's in Bank                                                     |  | 230.00              |   |                 |                                                            |                      |               |
| <b>Total Receipts</b>                                                 |  | <b>387.49</b>       |   |                 | <b>Total payments</b>                                      |                      | <b>253.20</b> |
|                                                                       |  |                     |   |                 | <b>Expected Balance</b>                                    |                      | <b>134.29</b> |

### SUMMARY (AMALGAMATED FUND)

| Receipts                                                                                                                              |               |                |
|---------------------------------------------------------------------------------------------------------------------------------------|---------------|----------------|
| Particulars                                                                                                                           | (Rs. in lacs) | (Rs. in lacs.) |
| Opening Balance as on 01.04.2013                                                                                                      |               |                |
| i) SBOP, Gurdaspur. (Cash)                                                                                                            | 8.74          |                |
| ii) FDR's in Bank                                                                                                                     | 230.00        |                |
| iii) Expected Bank Interest during the year 2012-13                                                                                   | 39.52         |                |
| <b>Total</b>                                                                                                                          | <b>278.26</b> | <b>278.26</b>  |
| Add proposed receipt during the year 2013-14                                                                                          |               | 109.23         |
| <b>Total</b>                                                                                                                          |               | <b>387.49</b>  |
| i) Less proposed payment during the year 2013-14                                                                                      |               |                |
| a) Recurring/Contingencies                                                                                                            | 43.20         |                |
| b) Non-Recurring                                                                                                                      | 10.00         |                |
| c) Corpus fund is to be met out from Sr.No.2 as above as per the decision taken in the 21 <sup>st</sup> meeting of Finance Committee. | 200.00        |                |
| <b>Total</b>                                                                                                                          |               | <b>253.20</b>  |
| <b>Expected Balance fund available as on 31-03-2014</b>                                                                               |               | <b>134.29</b>  |

**PROPOSED SUMMARY OF RECEIPT & PAYMENTS OF AMALGAMATED/STUDENT  
FUND  
FOR THE YEAR 2013-2014**

**(A)- Contingencies Expenditure (RS. IN LACS)**

| Sr. # | Head of Account                                                             | Approved Budget<br>2012-13 | Actual Exp.up to<br>31.3. 2013 | Proposed for<br>2013-2014 |
|-------|-----------------------------------------------------------------------------|----------------------------|--------------------------------|---------------------------|
| 1.    | Sports expenses                                                             | 3.00                       | 2.50                           | 4.00                      |
| 2.    | Printing of Stationery (information<br>Brochure, Prospectus, Souvenir etc.) | 3.50                       | 3.11                           | 4.00                      |
| 3.    | Medical Expenses                                                            | 1.50                       | 0.95                           | 1.50                      |
| 4.    | Advertisement & Publicity                                                   | 5.00                       | 4.88                           | 7.00                      |
| 5.    | Maintenance & Running of Diesel Gen. Set                                    | 3.50                       | 2.57                           | 4.00                      |
| 6.    | Meeting & Refreshment                                                       | 1.50                       | 1.26                           | 2.00                      |
| 7.    | Projection Club Charges/Cable Charges for<br>student Hostels                | 1.20                       | 1.08                           | 1.50                      |
| 8.    | N.C.C.                                                                      | 0.10                       | 0.02                           | 0.15                      |
| 9.    | N.S.S.                                                                      | 0.15                       | 0.14                           | 0.30                      |
| 10.   | Library expenses ( E-journals/ News Paper/<br>Software/Magazines)           | 12.00                      | 3.20                           | 10.00                     |
| 11.   | Postage & Telegram                                                          | 0.50                       | 0.26                           | 0.75                      |
| 12.   | Annual College Function / Convocation/<br>Sports                            | 6.00                       | 5.86                           | 8.00                      |
|       | <b>Total</b>                                                                | <b>37.95</b>               | <b>25.83</b>                   | <b>43.20</b>              |

**(B) Non-Recurring Expenditure (Rs. in lacs)**

| Sr. # | Head of Account | Approved Budget<br>2012-13 | Actual Exp.up to<br>31-3-2013 | Proposed for<br>2013-14 |
|-------|-----------------|----------------------------|-------------------------------|-------------------------|
| 1.    | Innovative Fund | 10.00                      | Nil                           | 10.00                   |
|       | <b>Total</b>    | <b>10.00</b>               |                               | <b>10.00</b>            |

**(C) CORPUS FUND (Rs. In Lacs)**

| Sr. # | Head of Account                                                                               |  | Actual Saving up to<br>31-3-2013 | Proposed for<br>2013-14 |
|-------|-----------------------------------------------------------------------------------------------|--|----------------------------------|-------------------------|
| 1     | Corpus Fund as per decision taken in the<br>21 <sup>st</sup> meeting of the Finance Committee |  | 452.80                           | 200.00                  |
|       | <b>Total</b>                                                                                  |  | <b>452.00</b>                    | <b>200.00</b>           |

**Note:-** The detailed justifications of Contingencies Non-Recurring Expenditure & Corpus fund are given Succeeding pages.

**Justifications for Contingencies, Non-Recurring Expenditure & Corpus Fund (AMALGAMATED Fund )**

**A) Contingencies Expenditure :-**

A provision of Rs. 43.20 lacs has been made in this budget to incur the Sports, Printing of Stationery Items, Medical Expenses, Maintenance & running of Diesel Generator Set, NCC,NSS, Library expenses, Cable Charges of Hostel Mess, Annual college Function/ Convocations, Sports Meet etc.

**B) Non - Recurring Expenditure:-**

A provision of Rs. 10.00 lacs has been made in this budget under the Head Innovative Funds/Projects for students regarding the preparation of different innovative projects as well as participating <sup>in</sup> different Tech. Fest organized by the other Technical Institute.

**C) CORPUS FUND**

As per decision taken in the 21<sup>st</sup> meeting of Finance Committee , a provision of Rs.200 .00 lacs has been made in this budget and same will be met out from the surplus opening balance.

**PROPOSED SUMMARY OF DEVELOPMENT FUND RECEIPT & PAYMENTS**  
**FOR THE YEAR 2013-14 (Rs. in LACS)**

**Expected Receipt & Payment during 2013-14**

| <b>Receipt</b>                            |  | <b>Rs. In Lacs</b> |  | <b>Payment</b>          |                                                                      | <b>Rs. In Lacs</b> |  |
|-------------------------------------------|--|--------------------|--|-------------------------|----------------------------------------------------------------------|--------------------|--|
| i) FDR's in Bank                          |  | 131.00             |  | 1.                      | Recurring/Contingencies Expenditure<br>Detail attached at page No.18 | 37.50              |  |
| ii) Bank Interest                         |  | 4.00               |  | 2.                      | Non- Recurring Expenditure<br>Detail attached at page No.18          | 222.00             |  |
| iii) Bank Balance on 31.3.13              |  | 9.22               |  |                         |                                                                      |                    |  |
| iv) Development fund per student per year |  |                    |  |                         |                                                                      |                    |  |
| <b>B.Tech.</b>                            |  |                    |  |                         |                                                                      |                    |  |
| <b>Batch-2010</b>                         |  |                    |  |                         |                                                                      |                    |  |
| i) 556 x 6500 = Rs. 36,14,000/-           |  | 36.14              |  |                         |                                                                      |                    |  |
| <b>Batch-2011 and 2012 and 2013</b>       |  |                    |  |                         |                                                                      |                    |  |
| ii) 1597 x 8600=Rs.13,73,4,200/-          |  | 137.34             |  |                         |                                                                      |                    |  |
| <b>M.Tech.</b>                            |  |                    |  |                         |                                                                      |                    |  |
| 43 x 8000= Rs.3,44,000/-                  |  | 3.44               |  |                         |                                                                      |                    |  |
| <b>Total Receipts</b>                     |  | <b>321.14</b>      |  | <b>Total Payments</b>   |                                                                      | <b>259.50</b>      |  |
|                                           |  |                    |  | <b>Expected Balance</b> |                                                                      | <b>61.64</b>       |  |

### SUMMARY( DEVELOPMENT FUND)

| Particulars                                           | (Rs. in lacs) |
|-------------------------------------------------------|---------------|
| Opening Balance as on 1.04.2013                       |               |
| (i) FDR,s 131.00                                      |               |
| (ii) Expected bank interest 4.00                      |               |
| during the year-2013-14                               |               |
| (iii) Cash at bank 9.22                               |               |
| <b>Total</b>                                          | <b>144.22</b> |
| Add proposed receipt during the year 2013-14          | 176.92        |
| <b>Total Receipt</b>                                  | <b>321.14</b> |
| Less proposed payment during the year -2013-2014 i.e. |               |
| (i) Recurring /Contingencies Expenditure 37.50        |               |
| (ii) Non Recurring Expenditure 222.00                 |               |
| <b>Total</b>                                          | <b>259.50</b> |
| <b>Expected Balance fund available 31-3-2014</b>      | <b>61.64</b>  |

**PROPOSED SUMMERY OF RECEIPT & PAYMENT OF DEVELOPMENT FUND  
FOR THE YEAR 2013-14.( Rs. IN LACS.)**

**RECURRING/CONTINGENCIES EXPENDITURE**

| Sr.No. | Head of the Account                                                                                  | Approved Budget 2012-13 | Actual Expenditure up to 31.3.2013 | Proposed .Budget for 2013-14 |
|--------|------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------|------------------------------|
| 1      | Raw Material & Consumables.                                                                          | 2.00                    | 1.04                               | 4.00                         |
| 2      | Maintenance of Electrical, Civil & Public Health Works etc.                                          | 9.50                    | 9.40                               | 13.00                        |
| 3.     | Reimbursement of Registration fee for National /International Conferences/Seminar/Short Term Courses | 2.50                    | 0.11                               | 2.50                         |
| 4.     | Training & Placement                                                                                 | 1.50                    | 1.20                               | 3.00                         |
| 5.     | Maintenance of Internet (IT connectivity )                                                           | 12.00                   | 11.00                              | 15.00                        |
|        | <b>TOTAL</b>                                                                                         | <b>27.50</b>            | <b>22.75</b>                       | <b>37.50</b>                 |

**NON-RECURRING EXPENDITURE (Rs. IN LACS)**

| Sr. # | Head of Account                                                                                                                                                                                                                  | Approved Budget 2012-13 | Actual Expenditure. up to 31.3.2013 | Proposed Budget for 2013-2014 |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------|-------------------------------|
| 1     | Machinery & Equipment                                                                                                                                                                                                            | 39.50                   | 2.94                                | 40.00                         |
| 2.    | Buildings (Campus Development i.e. Landscaping, Earth filling, cabling & Street Lighting, Building Tax, construction of Vehicles Parking shed and balance payment for the construction of Auditorium building construction etc). | 191.25                  | 126.00                              | 141.84                        |
| 3.    | Library Books                                                                                                                                                                                                                    |                         |                                     | 8.16                          |
| 4     | Purchase of Vehicle                                                                                                                                                                                                              |                         |                                     | 32.00                         |
|       | <b>TOTAL</b>                                                                                                                                                                                                                     |                         |                                     | <b>222.00</b>                 |

**Note:-** The detailed justifications of Recurring/ Contingencies & Non recurring Expenditure are given Succeeding pages.

## Justifications for Recurring and Non-Recurring Expenditure (Development Fund)

### 1. Machinery & Equipment.

Keeping in view the most essential requirement of the laboratories in the year 2013-14

a provision of Rs. ~~36.25~~ <sup>40.00</sup> lacs expenditure has been made in this budget as detailed below :

#### i) Department of Mechanical Engineering (Rs. in lacs)

|    |                                 |             |
|----|---------------------------------|-------------|
| 1. | Laboratory Machinery/ Equipment | 5.00        |
|    | <b>Total</b>                    | <b>5.00</b> |

#### ii) Department of Chemical Engineering & Bio Technology (Rs. in lacs)

|   |                                |             |
|---|--------------------------------|-------------|
| 1 | Laboratory Machinery/Equipment | 5.00        |
|   | <b>Total</b>                   | <b>5.00</b> |

#### iii) Department of Electronics & Communication Engineering (Rs. in lacs)

|    |                                 |              |
|----|---------------------------------|--------------|
| 1. | Laboratory Machinery/ Equipment | 12.00        |
|    | <b>Total</b>                    | <b>12.00</b> |

#### iv) Department of Computer Science & Engineering and Information Technology Rs. in lacs)

|    |                                                          |             |
|----|----------------------------------------------------------|-------------|
| 1. | Laboratory Machinery/Equipment/ Renovation of laboratory | 8.00        |
|    | <b>Total</b>                                             | <b>8.00</b> |

#### v) Computer Centre (Rs. in lacs)

|    |              |             |
|----|--------------|-------------|
| 1. | Software     | 3.00        |
|    | <b>Total</b> | <b>3.00</b> |

#### vi) Applied Sciences (Rs. in lacs)

|   |                       |             |
|---|-----------------------|-------------|
| 1 | Machinery & Equipment | 5.00        |
|   | <b>Total</b>          | <b>5.00</b> |

#### vii) Workshop (Rs. in lacs)

|   |                       |             |
|---|-----------------------|-------------|
| 1 | Machinery & Equipment | 2.00        |
|   | <b>Total</b>          | <b>2.00</b> |

**Grand Total = 40.00**

2. **Building/Development (Rs. 141.84 lacs )**

- i) **Construction of Parking Shed :** The estimated Cost of project was Rs.17.61 lacs out of which Rs.9.00 lac has already been made to PWD B&R and balance Payment of Rs. 8.91 lacs is yet to be made .
  - ii) **Construction of Computer Lab :** The estimated cost of projects was Rs. 8.23 lacs out of which Rs. 5.30 lacs has already been made to PWDB&R and balance payment Rs. 2.93 lacs is yet to be made.
  - iii) **Additional work of Auditorium :** A sum of Rs. 90.00 lacs as budget Provision has been made for carrying out of additional work at Auditorium Building constructed at BCET,Campus. (Copy of estimated cost placed at Annexure- V page No. 9-10).
  - iv) **White Washing of College Building :** A sum of Rs. 15.00 lacs as budget provision has been made for carrying out the white washing of college building.
  - v) **Building Tax :** A provision of Rs.5.00 lacs has been made in this budget to pay the Building Tax to Excise & Taxation Punjab as per ordinance -2010 as issued by the said department.
  - vi) **Campus Development :** A provision of Rs.20.00 lacs has been made in the budget for the carrying out the work of street lighting, earth filling and land scapping, etc.
3. **Library Books :** A provision of Rs. 8.16 lacs has been made in this budget for the purchase of Library Text Books for B.Tech. & M.Tech. college students.
4. **Purchase of Vehicles :** A budget provision of Rs. 32.00 lacs have been made in this budget for the purchase of 02 nos. vehicles because the old vehicles completed their running period of 15 years and exceeded the 3.00 lakhs kilometers limits.

← **Contingencies Expenditure**

To meet the requirement of Raw Material of different laboratories/Workshop, maintenance of Internet (IT connectivity), College Buildings, Training & Placement of Students, Reimbursement expenses of college faculty member for attending the National/International Conferences & Short Term Courses (Faculty improvement Programme ) A provision of Rs. 37.50 lacs has been made in this budget under the above said Heads.

**PROPOSED SUMMARY OF RECEIPT & PAYMENTS OF MAIN/ COLLEGE FEE  
ACCOUNT FOR THE YEAR 2013-14 (Rs. In LACS)**

**Expected Receipt & Payment during 2013-14**

| Receipts (Rs. In lacs)                                                                                                                                                                                                                                                                   |                 | Payment (Rs. In lacs)                                                                                     |               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------|---------------|
| Opening Balance                                                                                                                                                                                                                                                                          | 6.17            |                                                                                                           |               |
| <b>i) FDR's in Bank</b> 450-00<br><b>Less amount transferred</b> 150-00<br>to Tuition fee A/c for<br>the release of arrears of<br>revision of pay scales.                                                                                                                                | 300.00          | A)Recurring/Contingencies<br>Expenditure<br><br>Detail attached at page No.23                             | 177.00        |
| <b>ii) College Fee</b><br>(Elect. & Water, Internet charges, Hostel<br>rent and other fees.),<br><br>The said charges / fee taken from the<br>Hosteller & Day scholar students per year<br>given as under:-<br>i) 1207 x10050 = 1,21,30,350 /- (H)<br>ii) 946 x 2650 = 25,06,900 /- (DS) | 121.30<br>25.06 | B)Non- Recurring Expenditure<br>Detail attached at page No.24                                             | 18.00         |
| <b>iii)Bank Interest</b>                                                                                                                                                                                                                                                                 | 65.09           | C) Corpus Fund yearly saving as<br>per decision taken in the<br>16th meeting of the Finance<br>Committee. | 50.00         |
| <b>iv) Misc. Receipts</b> i.e Bus , Water, &<br>Elect. Charges, Building Rent Sale of<br>Tender forms, rent Received and other<br>Misc. Income etc.                                                                                                                                      | 18.50           |                                                                                                           |               |
| <b>Total Receipts</b>                                                                                                                                                                                                                                                                    | <b>536.12</b>   | <b>Total payments</b>                                                                                     | <b>245.00</b> |
|                                                                                                                                                                                                                                                                                          |                 | <b>Expected balance</b>                                                                                   | <b>291.12</b> |

First year students to revise

**SUMMARY (Main A/c College FEE)**

| <b>Particulars</b>                                                                     |               | <b>(Rs. In lacs)</b> |
|----------------------------------------------------------------------------------------|---------------|----------------------|
| (i) Opening Balance as on 1.04.2013                                                    | <b>6.17</b>   |                      |
| (ii) FDR,s                                                                             | 450.00        |                      |
| Less transferred to Tuition fee for<br>release of arrears of revision of<br>pay scale. | 150.00        |                      |
|                                                                                        | <b>300.00</b> |                      |
| (iii) Expected bank interest during<br>the year- 2013-2014                             | <b>65.09</b>  |                      |
| (iv ) Other Receipts                                                                   | <b>18.50</b>  |                      |
| <b>Total</b>                                                                           |               | <b>389.76</b>        |
| <b>Add receipt during the year 2013-2014</b>                                           |               | <b>146.36</b>        |
| <b>Total Receipt</b>                                                                   |               | <b>536.12</b>        |
| <b>Less proposed payment during the<br/>year -2013-2014 i.e.</b>                       |               |                      |
| (i) Recurring Expenditure                                                              | 177.00        |                      |
| (ii) Non Recurring Expenditure                                                         | 18.00         |                      |
| (iii) Corpus Fund                                                                      | 50.00         |                      |
| <b>Total Payment</b>                                                                   |               | <b>245.00</b>        |
| <b>Expected Balance fund available 31-3-2014</b>                                       |               | <b>291.12</b>        |

~~ANNEXURE-~~

**PROPOSED SUMMARY OF RECEIPT & PAYMENT OF MAIN/COLLEGE FEE  
ACCOUNT**

**FOR THE YEAR 2013-14**

**RECURRING/CONTINGENCIES EXPENDITURE (Rs. In lacs)**

| Sr.<br>No | HEAD OF ACCOUNT                                                                    | Approved<br>Budget for<br>2012-13 | Actual<br>Expenditure<br>up to<br>31.03.2013 | Proposed<br>Budget<br>for 2013-14 |
|-----------|------------------------------------------------------------------------------------|-----------------------------------|----------------------------------------------|-----------------------------------|
| 1         | Vehicle Running & Repair<br>/Insurance                                             | 10.00                             | 9.49                                         | 13.00                             |
| 2         | Telephone Expenses                                                                 | 1.50                              | 0.90                                         | 2.00                              |
| 3         | Office & legal Expenses                                                            | 2.00                              | 1.89                                         | 3.00                              |
| 4         | Liveries to staff                                                                  | 0.50                              | -                                            | 1.00                              |
| 5         | Wages & Material Expenditure<br>for Security Sweeping and<br>Horticatures Services | 35.00                             | 30.50                                        | 55.00                             |
| 6         | TA/DA to Expert                                                                    | 1.00                              | 0.91                                         | 2.00                              |
| 7         | Repair & Maintenance of<br>Machinery & Equipment<br>/Instrument etc.               | 2.00                              | 1.84                                         | 5.00                              |
| 8         | TA/DA and LTC                                                                      | 4.00                              | 2.91                                         | 5.00                              |
| 9         | Electricity Expenses                                                               | 70.00                             | 62.00                                        | 75.00                             |
| 10        | Medical Reimbursements<br>(Indoor/out door Treatment<br>Facility).Recurring        | 6.00                              | 5.50                                         | 10.00                             |
| 11        | Stationery Expenses                                                                | 5.00                              | 2.90                                         | 6.00                              |
|           | <b>Total</b>                                                                       | <b>137.00</b>                     | <b>119.65</b>                                | <b>177.00</b>                     |

**Note:- The detailed justifications on Recurring & Non recurring expenditure are given Succeeding pages**

*Approved*

**ANNEXURE-**

**PROPOSED SUMMARY OF RECEIPT & PAYMENT OF MAIN/COLLEGE FEE  
ACCOUNT FOR THE YEAR 2013-14**

**NON-RECURRING EXPENDITURE (Rs. in lacs)**

| <b>Sr.<br/>No</b> | <b>HEAD OF ACCOUNT</b>                                                                | <b>Approved<br/>Budget for<br/>2012-13</b> | <b>Actual<br/>Expenditure up<br/>to 31.03.2013</b> | <b>Proposed<br/>Budget for<br/>2013-14</b> |
|-------------------|---------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------------------------|--------------------------------------------|
| 1                 | Land (Enhancement compensation )                                                      | 8.00                                       | Nil                                                | 5.00                                       |
| 2                 | Medical Equipment                                                                     | 0.50                                       | Nil                                                | 1.00                                       |
| 3                 | Sports, Music and Audio Visual<br>Equipment                                           | 0.50                                       | Nil                                                | 1.00                                       |
| 4                 | Hostel Equipment including Kitchen<br>Equipment                                       | 0.50                                       | Nil                                                | 1.00                                       |
| 5                 | Office Equipment (Photocopier/Cum<br>Printer, Water Cooler and Display Board<br>etc.) | 3.00                                       | 0.40                                               | 2.00                                       |
| 6                 | Furniture & Fixture                                                                   | 8.00                                       | 2.44                                               | 8.00                                       |
|                   | <b>Total</b>                                                                          | <b>20.50</b>                               | <b>2.84</b>                                        | <b>18.00</b>                               |

NON

**JUSTIFICATION FOR RECURRING/CONTINGENCIES & -RECURRING  
EXPENDITURE  
(MAIN ACCOUNT/ COLLEGE FEE)**

**A) RECURRING /CONTINGENCIES EXPENDITURE**

To pay the wages to the casual employees, Vehicle running & Repair , office & legal Expenses , Repair & Maintenance of Equipment/Instrument and other Misc. Expenses, a provision of Rs.177.00 Lacs has been made in this budget under different Heads.

**B) NON-RECURRING**

**1. Land (Enhancement of compensation)**

Some of the farmers have filed writ petitions in the Hon'ble District Courts for enhancement of compensation of land. It is expected that Hon'ble District Court may decide the cases in favour of farmers and ask the college to deposit the amount for payment to the farmers. Therefore, an amount of Rs.5.00 lacs has been proposed in this budget.

**2. Medical Equipment**

To meet the essential requirement for the operation of the Health Centre of the College, a provision of Rs.1.00 lacs has been made in this budget.

**3. Sports/Music/Audio Visual Equipment**

For meeting the expenses in Sports/Music/Audio Visual Equipment, a provision of Rs.1.00 lacs has been made in this budget.

**4. Hostel Equipment including kitchen equipment**

At present, there are five hostels in the college and to provide the essential equipment including kitchen equipment a provision of Rs.1.00 lacs has been made in this budget.

**5. Office Equipment**

For the purchase of photocopiers-cum-printers, water coolers, display boards, a provision of Rs.2.00 lacs has been in this budget.

**6. Furniture & Fixture**

To equip the laboratories, library, offices, students amenities, lecture halls etc., a provision of Rs.8.00 lacs has been made in this budget.

**PROPOSED SUMMARY OF RECEIPT & PAYMENT OF MAIN/TUITION FEE  
ACCOUNT FOR THE YEAR 2013-134**

**Expected Receipt & payment during the year 2013-14 (Rs. in lacs)**

| Receipt                                                                                                                     |        | (Rs. In Lacs)   | Payment                       | (Rs. In Lacs)  |
|-----------------------------------------------------------------------------------------------------------------------------|--------|-----------------|-------------------------------|----------------|
| A) Opening balance of Tuition Fee as on 01-04-2012                                                                          | 4.88   |                 | A) Recurring Expenditure      | 1613.67        |
| Add Tuition fee collected 2012-2013                                                                                         | 929.76 |                 | Detail attached at page No.29 |                |
| Less Salary Paid 2012-2013                                                                                                  | 918.28 |                 |                               |                |
| <b>Balance</b>                                                                                                              | 16.36  | 16.36           |                               |                |
| B) FDR's in Bank                                                                                                            | 314.00 |                 |                               |                |
| Less 20% Arrear of Faculty & 30% Of non-teaching staff                                                                      | 95.89  |                 |                               |                |
| Add Amount transferred from main account for the release of arrear to Teaching/non-teaching for the revision of pay scales. | 150.00 |                 |                               |                |
| <b>Balance</b>                                                                                                              | 368.11 | 368.11          |                               |                |
| C) Expected Tuition Fee for the year 2013-14<br>(Detail of Tuition Fee attached at Annexure-<br><i>Page 28</i> )            |        | 1244.82         |                               |                |
| <b>Total Receipts</b>                                                                                                       |        | <b>1629.29.</b> | <b>Total Payments</b>         | <b>1613.67</b> |
|                                                                                                                             |        |                 | <b>Expected Balance</b>       | <b>15.62</b>   |

*Approved*

### SUMMARY (TUITION FEE )

| Particulars                                                                        |                | Rs.<br>(in lacs) |
|------------------------------------------------------------------------------------|----------------|------------------|
| Opening Balance of Tuition Fee<br>as on 01.04.2013                                 |                | 16.36            |
| FDR's                                                                              | 314.00         |                  |
| Less Arrears paid of revised pay scale to<br>teaching & Non-teaching (20% and 30%) | 95.89          |                  |
| ADD Transferred from main A/c (for release<br>of arrears of revision of scales.    | 150.00         |                  |
| <b>Balance</b>                                                                     | <b>368.11</b>  | <b>368.11</b>    |
| <b>TOTAL</b>                                                                       |                | <b>384.47</b>    |
| Add proposed receipt during the year 2013-14                                       |                | 1244.82          |
| <b>Total Receipt</b>                                                               |                | <b>1629.29</b>   |
| Less proposed payment during the year -2013-14 i.e.<br>(i) Recurring Expenditure   |                |                  |
|                                                                                    | <b>1613.67</b> | <b>1613.67</b>   |
| <b>Balance fund available(Expected) 31-3-2014</b>                                  |                | <b>15.62</b>     |

~~ANNEXURE~~

**Details of Tuition Fee receipts (Amount in Rupees) :**

| S. No | Batch                                    | No. of students               | Fee per year<br>per student | Fee          | Total                 |
|-------|------------------------------------------|-------------------------------|-----------------------------|--------------|-----------------------|
| 1.    | 2010                                     | 580-24* = 556                 | 49500/-                     | 556 x 49500  | 2,75,22,000/-         |
| 2.    | 2011                                     | 577-23* =554                  | 60,000/-                    | 554 x 60000  | 3,32,40,000/-         |
| 3.    | 2012                                     | 485 -18* = 467                | 60,000/-                    | 467 x 60,000 | 2,80,20,000/-         |
| 4.    | 2013<br>Expected<br>Ist year             | 480 - 24* = 456<br>(Expected) | 60,000/-                    | 456 x 60,000 | 2,73,60,000/-         |
| 5.    | Leet<br>Students<br>2 <sup>nd</sup> year | 96                            | 60,000/-                    | 96 x 60,000  | 5,7,60,000/-          |
| 5     | Thermal<br>Engg 2012<br>(M.Tech.)        | 18                            | 60,000/-                    | 18 x 60,000  | 10,80,000/-           |
| 6     | 2013<br>(M.Tech.)<br>Expected            | 25 Expected                   | 60,000/-                    | 25 x 60,000  | 15,00,000/-           |
|       | <b>TOTAL</b>                             |                               |                             |              | <b>12,44,82,000/-</b> |

**\*No Tuition Fee is being taken from the 89 Nos. students of Economically Weaker  
Section of 2010 to 2013 batch.**

## ANNEXURE-

## PROPOSED SUMMARY OF RECEIPT &amp; PAYMENT OF MAIN/TUITION FEE

## ACCOUNT FOR THE YEAR 2013-14

## RECURRING EXPENDITURE (Rs. in lacs)

| Sr. No | HEAD OF ACCOUNT                                                                                                                                                                                                                                                                              | Approved Budget for 2012-13 | Actual Expenditure up to 31.03.2013 | Proposed Budget for 2013-14 |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------|-----------------------------|
| 1.     | Pay & Allowances                                                                                                                                                                                                                                                                             | 1162.19                     | 1014.17                             | 1240.48                     |
| 2.     | 30% Arrear of revision of pay scale as per 6 <sup>th</sup> pay commission report of non teaching staff is to be released as per Pb. Govt. Notification No.5/10/09-5F.P. 1/844 dt.29.12.2010.                                                                                                 | -                           | -                                   | 41.68                       |
| 3.     | 80% Arrear of Teaching staff is to be released as per Govt. of India, Ministry of Human Resource Development, New Delhi Vide No. 23-1/2008-TS.II dated. 07-10-2009 and Department of Technical Education & Indl. Trg.Govt. of Punjab, Chandigarh memo No.17/57/05-4TS2/1697 dated 30.5.2013. | -                           | -                                   | 288.46                      |
| 4.     | Arrear of revised pay scale of non-teaching staff w.e.f. 01.12.2011 and arrears of allowances(29.71+13.34) as approved in the 10 <sup>th</sup> meeiting of BOG vide Agenda item no. 10:19:2.( Annexure VI pages 11-12).                                                                      | -                           | -                                   | 43.05                       |
|        | <b>Total</b>                                                                                                                                                                                                                                                                                 | <b>1162.19</b>              | <b>1014.17</b>                      | <b>1613.67</b>              |

Note:- The detailed justifications on Recurring Expenditure is given Succeeding pages.

**Justifications for Recurring Expenditure of college Main Account (Tuition Fee ).**

**A) Recurring**

A sum of Rs. 1613.67 Lacs has been provided in this budget to meet the recurring expenditure during the financial year 2013-14 (detail placed at Annexure- VII pages 13-34).

**1. Pay & Allowances**

A provision of Rs. 1240.48 Lacs has been made in this budget for the financial year 2013-2014 including 25% increase on account of DA, Annual increment, ACP/CAS/Promotion.

**2. Payment of 80% Arrear of Pay Scales to Teaching staff.**

A provision of Rs. 288.46 lacs has been made. It is intimated that as per recommendations given by the Govt. of India, Ministry of Human Resources Development, New Delhi vide Notification No. 23-1/2008-TS2 dated.7/10/2009 regarding revision of pay scale of faculty staff. It is informed that 80 % share of arrears is to be paid by the college as approved by Govt. of Punjab. Vide memo no. 17/57/05-4/TE2 /1697 dated 30/05/2013 and the same amount is to be reimbursed from the Govt of India. (p. 11)

**3. Payment of arrears to Non-teaching staff.**

A provision of Rs. 84.73 lacs has been made for the release of 30% arrear to non-teaching staff of 5<sup>th</sup> Punjab pay commission report and arrears of revised pay scales and allowances is to be made for implementation of Govt. Notification for revision of pay scales / allowances of certain categories of employees.

**Item No. 26.4      To report the conduct of audit of annual accounts for the financial year 2011-12.**

The annual accounts for the financial year 2011-12 were prepared and got audited from the Chartered Accountant. The copy of the balance sheet for the financial year 2011-12 is placed at Annexure- VIII placed at pages 35-46 ).

*Approved*

**ItemNo.26.5 To approve the reimbursement of medical expenses claimed by Sh. Shiv Singh, Tech. Grade-II for the treatment of his wife.**

It is intimated that Sh. Shiv Singh, is working in this college as Tech. Grade-II on regular basis. His wife was suffering from Chronic Renal failure. He has got transplanted his wife's kidney from National Kidney Hospital, Jalandhar. It is also informed that his wife is working on contract basis with the District Ayurvedic and Unani office, Gurdaspur. As informed by the concerned department vide their letter No. DAUO-GSP/2013/647 dated 28.2.2013 due to contractual employee medical reimbursement cannot be made to the patient (**copy placed at Annexure-IX pages 47-48** ). The following medical treatment bills submitted for reimbursement are dully verified by the Medical Officer of the college dispensary.

| Sr.No | Description          | Bill Claimed<br>(in Rs.) | Bill passed by the<br>College Medical<br>Officer ( in Rs.) |
|-------|----------------------|--------------------------|------------------------------------------------------------|
| 1.    | Kidney Transplant    | 2,00,000-00              | 67,350-00                                                  |
| 2.    | Medicine             | 2,58,425-00              | 2,13,419-00                                                |
| 3.    | Donor treatment Bill | 65,000-00                | 39,000-00                                                  |
| 4.    | Donor Medicine Bill  | 44,564-00                | 34,999-00                                                  |
|       | <b>Total</b>         | <b>5,67,989-00</b>       | <b>3,54,768-00</b>                                         |

It is further informed that this disease has been declared as complicated Chronic disease by the Govt. of Punjab vide their letter No. 12/77/2000-555/21950 dated 10.9.2007. In this regard the claimant has attached the copy of complicated chronic disease certificate as issued by the Medical Supdt. Guru Teg Bahadur Hospital, Amritsar. (**copies placed at Annexure- X pages 49-52** ).

Keeping in view the position explained above, the approval for the reimbursement of medial treatment expenses amounting to Rs. 3,54,768/ ( Rupees three lacs fifty four thousand seven hundred and sixty eight only ) may please be accorded. The fund provision for the same has been made in the current financial year budget.

Submitted for kind consideration and approval please

Rechecking

-32-

**Item No.26.6** To approve the increase in existing rate of interest from 8.00 % to 8.60 % on Contributory Provident Fund of the college employees.

Since the college is already paying the rate of interest on CPF to the college employees @ 8.00%. Now the Department of Finance Govt. of Punjab has issued notification No. 6/3/2011-5/F.B2/321 dated 17.11.2012 and increased the rate of interest of CPF to Punjab Govt. Employees @ 8.60% w.e.f. 01.12.2011 to onwards.( copy placed at Annexure- XI page No.53 ).

The approval for increasing the rate of interest on Contributory Provident Fund of the college employees from 8.00% to 8.60% w.e.f. 01.12.2011 may please be accorded.

Submitted for kind consideration and approval.

*Approved*

**ItemNo.26.7 To approve the enhancement of financial power of Principal for the purchase of items for the college.**

The proposal for the enhancement of financial powers of the Principal from existing Rs. 50,000/- to Rs. 2,00,000/- per item and Rs. 2,00,000/- to Rs. 4,00,000/- in emergent cases has been discussed vide agenda item No.9.18 in the 9<sup>th</sup> meeting of Board of Governors of the college held on 19.9.2012. The decision taken in the meeting is reproduced as under:

“The Board desired to put up this item in the next finance committee meeting of the college.”(copy of the minutes of the meeting placed at Annexure- XII pages 54-57 ).

It is informed that the college has adopted the Bye-laws of the Giani Zail Singh College of Engineering & Technology, Bathinda in the year 1994 which was established by the Govt. of Punjab in 1989. Since, two decades has been passed, till date no amendment has been made in the college Bye-laws by the Govt. Now the prices of the different items have been increased considerably. The approval for the enhancement of financial powers of principal from Rs. 50,000/- to Rs. 2,00,000/- per item and Rs. 2,00,000/- to Rs. 4,00,000/- in emergent cases may please be accorded.

Submitted for consideration and approval please.

on single file

**Item No.26.8 To approve the re-construction of approach road and college main gate check post after dismantling of earlier boundary wall of the college.**

Since, the National Highways Authority of India has acquired the college land for the widening of Amritsar to Pathankot road and the earlier constructed boundary wall and college main gate check post have been dismantled by the said department. The matter for the construction of approach road and main gate check post was discussed vide agenda item No.25.8 in the 25<sup>th</sup> meeting of the college finance committee held on 26.6.2012. The minutes of meeting are reproduced as under:

“Item was approved as proposed and it was suggested by the committee that the drawing of the main gate check post is to be prepared from the reputed Architecture and design of the main gate check post should be dynamic.”

As per decision taken in the said meeting the design of the main gate check post got prepared from the Architecture and the estimates of the construction work have been taken from the PWD B & R, Gurdaspur. The details are given as under:

| Sr.No | Description of Work  | Estimated cost    |
|-------|----------------------|-------------------|
| 1.    | Approach Road        | 8.75 lacs.        |
| 2.    | Main Gate Check Post | 16.26 lacs.       |
|       | <b>Total</b>         | <b>25.01 lacs</b> |

The estimated cost of the above said construction work is amounting to Rs. 25.01 lacs and the funds of Rs. 156.00 lacs received from the National Highway Authority of India on account of land acquisition lying with the college. The approval for the construction expenditure of Rs. 25.01 lacs from the land acquisition fund may please be accorded ( **copy placed at Annexure XIII pages 58-59**)

Submitted for consideration & approval please.

*Approved*

**Item No.26.9 Creation of one Post of Lab Superintendent.**

As per minutes of 10<sup>th</sup> meeting of BOG, to create the post of Laboratory Superintendent, it was decided to put up the case with analysis in the next Finance Committee. Copy placed at (Annexure - XIV pages 60-63) The Promotion channel from Laboratory Attendant to the Technical Assistant alongwith detail is as under:

| Sr. # | Name of Post        | Pay Band + Grade Pay(Rs.) | Sanctioned Posts | Filled Posts | Vacant Posts |
|-------|---------------------|---------------------------|------------------|--------------|--------------|
| 1.    | Lab Attendant       | 4900-10680+1400           | 16               | 11           | 05           |
| 2.    | Lab Assistant       | 5910-20200+1900           | 16               | 04           | 06           |
| 3.    | Technician Grade-II | 5910-20200+2400           |                  | 06           |              |
| 4.    | Technician Grade-I  | 5910-20200+3000           |                  | 0            |              |
| 5.    | Technical Assistant | 10300-34800+3800          | 08               | 05           | 03           |

It is to be noted here that there is no sanctioned post of Laboratory Superintendent. Moreover, promotion policy of Laboratory Attendant is up to the post of Technical Assistant as per promotion criteria.

Hereby, we request to create one post of Laboratory Superintendent in the pay scale of Rs. 15600-39100 + 5400 G.P. The said post is to be filled by direct recruitment/ promotion through the eligible candidate (with proper essential qualification and eligibility criteria).

Submitted for consideration and approval please.

*on single file*

**Item No.26.10 To approve the release of arrears due to revision of pay scale of faculty staff working on contract basis who joined after January 2006.**

As per the notification issued by the Govt. of India, New Delhi and subsequent notification No. 2/259/09-4TE-2/2681 dated 18.6.2010 sent by the DTE/IT Govt. of Punjab for the revision of pay scales of faculty staff, working in the Govt. promoted Engineering colleges. As per said notification, the 20% arrears of revision of pay scales is to be paid by the state Govt./College and the 80% arrears to be paid by the Govt of India. On the basis of the above said notifications, the college has already released the 20% arrears to the regular faculty staff after getting the approval of the same vide agenda item No.25.9 in the 25<sup>th</sup> meeting of College Finance Committee held on 25.6.2012 and the 80% arrears were to be paid by the Govt. of India. Now, the Department of Technical Education & Industrial Training, Punjab, Chandigarh vide their memo No. 17/57/05-4TE2/1697 dated 30.5.2013 has asked the Govt. promoted Engg. Colleges to pay the 80% arrears of revision of pay scale to the faculty staff w.e.f. 01.01.2006 to 31.3.2010 from the institutional funds and reimburse the same from the Govt. of India at their own level. (copy placed at Annexure VI page 11). (11)

It is intimated that as per the above said notification, it is the liability of the concerned institution to pay the 100% arrears to the faculty who joined after 01.01.2006. Till date, the college has not paid the arrears of revision of pay scales to the faculty staff working on contract basis. The total liability to pay the arrears of the revision of pay scales to faculty staff working on contract basis is Rs. 15,89,453/- (copy placed at Annexure - XV No. page 64 ).

The approval for the release of arrears of revision of pay scales to the faculty staff working on contract basis who joined after 1.1.2006 may please be accorded. The fund provision for the same has been made in this budget.

Submitted for consideration and approval please.

*on single file*

Item No.26.11 *condemnation and sale* Regarding write-off of old vehicles and purchase of new vehicles.

It is intimated that the college has purchased two buses i.e. (PB06—3403 Model, 1995 Swaraj Mazda and PB06-1184 Model, 1997 TATA- 52 Seater ) to provide the transport facilities to the college students. As per the state Govt.Transportation Act, the college buses which are older than 15 years are not allowed to use for providing of transportation facility to the college students purpose.

It is further intimated that the college has also purchased LMV TATA SUMO 7- Seater ( PB06-3468 Model,1997 ) for official visit of the college staff, which has run 303471 km. and the same is 15 years old. The maintenance of the said vehicle is very costly. Moreover, as per Govt of Punjab Motor Vehicle Board Memo No. SPC-P-MVB/991/29970-30139 dated 01.9.1999 Part-E, Review of procedure for condemnation and disposal of vehicle Sr. 3 (Jeep) 11 years old or maximum running 3.00 lacs km.( copy placed at Annexure – XVI pages 65-68) .

As per Department of Transportation & Motor Vehicle Board Govt of Punjab, the college vehicles have been completed their period of disposal and crossed the Kilometers limit. These Vehicles are required to be disposed off as per Govt. Rules.

Keeping in view the position explained above and the requirement of the college, the following vehicles are urgently required for the college Transportation purpose. The details are given as under:

| Sr. No. | Description                      | Amount( in Rs.) |
|---------|----------------------------------|-----------------|
| 1.      | INNOVA ( Toyota)                 | 14,00,000-00    |
| 2.      | TATA Model: star Ultra School 46 | 18,00,000-00    |
|         | Total Amount (Rs.)               | 32,00,000-00    |

The approval for the disposal of old vehicles and purchase of new vehicles amounting to Rs.32.00 lacs ( Approx.) may please be accorded. The budget provision for the same has been made in this budget.

Submitted for consideration and approval please.

*approved*

**Item No.26.12 To approve the enhancement of existing fee structure of the college.**

The proposal regarding the enhancement of existing fee structure of the college was discussed vide item No. 10.7 in the 10<sup>th</sup> meeting of Board of Governors of the college which was held on 26.2.2013. The minutes of meeting are reproduced as under:

“The Board desired that the detailed analysis of the fee break-up should be put in the Finance Committee” **(copy placed at Annexure- XIV pages 60-63)** It is intimated that the expenditure of the college is rising due to annual hike in salary of revision of pay scales of the faculty & staff, Electricity charges, Diesel rate, increasing of wages of workers deployed through service provider for providing of Security, Sweeping and Horticulture services in the college campus. These expenditures are to be met out from the fee received from the students only.

In order to meet the demand of quality education, proper maintenance of existing infrastructure, upgrading of laboratories, to improve the quality of faculty & efficient staff, MIS and cloud based ERP solution etc. There is need to hike the fee/charges of the students to meet the rising expenditure of the college. Therefore, it is proposed that a slight hike of fee (6-8%) to meet the rising expenditure of the college. The detailed fee structure is placed at Annexure-XVII placed at pages 69-73).

Submitted for consideration and approval please.

*single hike*

Item No. 26,13 To approve for the Establishing of funds (Corpus, Faculty, Equipment replacement and Maintenance) under TEQIP Phase-II. Project.

Since, the college has received grant ~~of~~ amount of Rs. 2,00,00,000/- (Rupees two ~~crore~~ only) under the TEQIP-II project. The college has already opened 04 Nos. of Bank Accounts in State Bank of Patiala, as per requirement of the Project. The detail of Bank Accounts are given as under :-

| Sr.No. | Head of the Bank                                          | Bank Account No. |
|--------|-----------------------------------------------------------|------------------|
| 1      | PRINCIPAL ,BCET,GURDASPUR<br>(CORPUS FUND)                | 65133661784      |
| 2      | PRINCIPAL ,BCET,GURDASPUR<br>(FACULTY DEVELOPMENT FUND)   | 65133661503      |
| 3      | PRINCIPAL ,BCET,GURDASPUR<br>(EQUIPMENT REPLACEMENT FUND) | 65133661365      |
| 4      | PRINCIPAL ,BCET,GURDASPUR<br>(MAINTENANCE FUND)           | 65133660554      |

As per the instructions received from the Commissioner DTE/IT,Pb,Chandigarh vide letter No. 131/TE/P/04-06 dt.09/01/2012(copy placed at **Annexure XVIII pages.74..**) The funds <sup>of</sup> atleast 0.5% annual recurring expenditure of the institution is required to be transferred from the college account to above said Bank Accounts opened under the TEQIP Phase-II Project. The total recurring expenditure of the college for paying the salary to the staff for the financial year 2013-14 is an amounting to Rs.1240.48 lacs (Approx.). Hence, the 0.5% of the said amount is ~~an~~ amounting to Rs. 6.20 Lacs x 4 = 24.80 lacs is to be transferred for the said purpose. The approval for the transfer of funds amounting to Rs. 24.80 lacs from college Main A/c to above said TEQIP phase-II bank accounts may please be accorded & the funds are available in the college main bank account.

Submitted for consideration and approval please.

*approved*

*Expenditure should never exceed income*  
Revised *approved*

Item No 26.14

To approve Budget estimates for the year 2013-14 for Polytechnic Wing established under NABARD scheme at BCET, Gurdaspur.

The detailed budget estimate for the year 2013-14 are given as under:

| Description                                                                  | Receipts (Rs) | Description                                                                                                                                              | Payments (Rs.) |
|------------------------------------------------------------------------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| A) Opening Balance as on 01.04.2013                                          |               | i) Liability for providing for essential services at newly constructed building sewerage disposal, Tank, pump, Land scapping & plantation at new campus. | 23,00,000/-    |
| i) FDR's                                                                     | 1,50,00,000/- | ii) Machinery & Equip                                                                                                                                    | 20,00,000/-    |
| ii) Cash in Hand...                                                          | Nil           | iii) Raw Material                                                                                                                                        | 1,50,000/-     |
| iii) Bank Balance including Bank interest                                    | 30,84,722/-   | iv) Advertisement                                                                                                                                        | 2,00,000/-     |
| As on 31.03.2013.                                                            |               | v) T.A/DA                                                                                                                                                | 1,00,000/-     |
| B)                                                                           |               | vi) Meeting & Refreshment                                                                                                                                | 50,000/-       |
| i) No. of students III rd year session-2011-12                               | 47,74,000/-   | vii) Sports & cultural Activities                                                                                                                        | 2,50,000/-     |
| Tuition fee (217 x 22000/-)                                                  | 5,96,750/-    | viii) Library Books, Magazines & News papers                                                                                                             | 2,50,000/-     |
| Development Fund (217x 2750/-)                                               | 3,63,475/-    | ix) Furniture & fixture Lab, class rooms & office                                                                                                        | 10,00,000/-    |
| Student Activities Fund (217 x 1675/-)                                       |               | x) Telephone & Internet Expenses                                                                                                                         | 1,00,000/-     |
| ii) Students of II <sup>nd</sup> year session 2012-13                        | 39,16,000/-   | xi) Electricity Expenses                                                                                                                                 | 10,00,000/-    |
| Tuition fee (178 x 22000/-)                                                  | 4,89,500/-    | xii) Wages & Material for security, sweeping & horticulture services                                                                                     | 5,00,000/-     |
| Development Fund (178x 2750/-)                                               | 2,98,150/-    | xiii) Stationery items                                                                                                                                   | 1,00,000/-     |
| Student Activities Fund (178 x 1675/-)                                       |               | xiv) Pay & Allowances                                                                                                                                    | 75,00,000/-    |
| iii) Expected student to be admitted in 1 <sup>st</sup> year session 2013-14 | 39,60,000/-   | xv) Medical reimbursement                                                                                                                                | 50,000/-       |
| Tuition fee (180 x 22000/-)                                                  | 6,57,000/-    | xvi) Seminars/Short terms courses                                                                                                                        | 50,000/-       |
| Development Fund (180x 3650/-)                                               | 402,300/-     | xvii) Building fencing work                                                                                                                              | 8,00,000/-     |
| Student Activities Fund (180 x 2235/-)                                       |               | xviii) Air Conditioning of Computer Lab                                                                                                                  | 5,00,000/-     |
|                                                                              |               | xix) Office expenses                                                                                                                                     | 2,00,000/-     |
|                                                                              |               | xx) Training & Placement activities Fund                                                                                                                 | 1,00,000/-     |
| Total Amounts                                                                | 3,35,41,897/- |                                                                                                                                                          | 1,72,00,000/-  |

**PROPOSED SUMMARY OF RECEIPT AND PAYMENTS OF ACCOUNT FOR THE YEAR 2013-14**

**(A) Non-Recurring Expenditure**

| Sr.No. | Description                                                           | Approved budget for 2012-13 | Actual Expenditure up to 31.3.2013 | Proposed budget for 2013-14 |
|--------|-----------------------------------------------------------------------|-----------------------------|------------------------------------|-----------------------------|
| 1      | Building (Fencing Work)                                               | 8.00                        | .50                                | 8.00                        |
| 2      | Furniture & fixture of Labs class rooms & office                      | 8.00                        | 1.72                               | 10.00                       |
| 3      | Electricity Installation, , Sewerage disposal, Tank, Land Scaping Etc | 23.00                       | .20                                | 23.00                       |
| 4      | Machinery & Equipment                                                 | 20.00                       | -                                  | 20.00                       |
| 5      | Library                                                               | 2.50                        | -                                  | 2.50                        |
| 6      | Air Conditioning of Computer Lab.                                     | -                           | -                                  | 5.00                        |
|        | <b>Total</b>                                                          | <b>61.50</b>                | <b>2.42</b>                        | <b>68.50</b>                |

**(B) Recurring Expenditure ( Rs. In Lacs)**

| S.No | Head of Account                                                   | Approved budget for 2012-13 | Actual Expenditure up to 31.3.2013 | Proposed budget for 2013-14 |
|------|-------------------------------------------------------------------|-----------------------------|------------------------------------|-----------------------------|
| 1    | Pay and Allowances                                                | 40.00                       | 27.50                              | 75.00                       |
| 2    | Medical Reimbursement                                             | Nil                         | Nil                                | 0.50                        |
| 3    | T.A/ DA & LTC                                                     | .50                         | .11                                | 1.00                        |
| 4    | Seminars/Short term course                                        | .40                         | Nil                                | .50                         |
| 5    | Wages & Material for security, sweeping and horticulture Services | 5.00                        | .2                                 | 5.00                        |
|      | <b>Total</b>                                                      | <b>45.90</b>                | <b>27.63</b>                       | <b>82.00</b>                |

(C) CONTINGENCIES EXPENDITURE (AMOUNT IN LACS)

| S. No | Head of Account                      | Approved budget for 2012-13 | Actual Expenditure up to 31.3.2013 | Proposed budget for 2013-14 |
|-------|--------------------------------------|-----------------------------|------------------------------------|-----------------------------|
| 1     | Raw Material & Consumables           | 1.50                        | .17                                | 1.50                        |
| 2     | Electricity Expenses                 | 4.00                        | 1.30                               | 10.00                       |
| 3     | Telephone / Internet Expenses        | .75                         | .40                                | 1.00                        |
| 4     | Printing & stationery                | .50                         | .43                                | 1.00                        |
| 5     | Advertisement & Publicity            | 1.50                        | .60                                | 2.00                        |
| 6     | Meeting & Refreshment                | .50                         | -                                  | .50                         |
| 7     | Office Expenses                      | 5.00                        | .8                                 | 2.00                        |
| 8     | Sports and cultural activities       | 2.50                        | .20                                | 2.50                        |
| 9     | Training & Placement activities Fund | -                           | -                                  | 1.00                        |
|       | <b>Total</b>                         | <b>16.25</b>                | <b>3.18</b>                        | <b>21.50</b>                |

Meeting & Refreshment FUND

- 44 -

**Item No. 26. 15 : TO APPROVE NON-TEACHING POSTS FOR BEANT COLLEGE  
POLYTECHNIC WING**

| Sr. No. | Name of Post  | Deptt. | No. of posts required as per norms | Already sanctioned | Requirement |
|---------|---------------|--------|------------------------------------|--------------------|-------------|
| 1.      | Supdt.        | Office | 01                                 | -                  | 01          |
| 2.      | Clerk         | Office | 02                                 | -                  | 02          |
| 3.      | Peon          | Office | 02                                 | -                  | 02          |
| 4.      | Lab Attendant | Labs   | 02                                 | -                  | 02          |
| Total   |               |        | 07                                 | -                  | 07          |

Budge Estimate for above posts: If the above posts are sanctioned / approved then per annum expenditure will be about 20 Lacs. The expenditure can be met from Expected surplus balance as shown in summary of payments and receipt for 2013-14.

Submitted for consideration & approval please.

*on single file*

**Any other Item:26.16**

**Any other item with the permission of the chair.**